



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO

STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Mono Lake Room, 1st Fl., County Civic Center, 1290 Tavern Rd., Mammoth Lakes, CA
93546

Regular Meeting

November 21, 2023

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Teleconference Location - 726 Ouray Ave., Grand Junction, CO, 81501
4. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/83397890701> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 833 9789 0701.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 833 9789 0701

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting:

https://monocounty.granicus.com/MediaPlayer.php?publish_id=c990fc2b-61b3-451f-a38e-a0074e365b18

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed

less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS

A. Proclamation Designating the Month of November 2023 as Native American Heritage Month

Departments: Board of Supervisors

10 minutes

(Sandra Moberly, County Administrative Officer, and Supervisor Bob Gardner) - Proclamation recognizing November 2023 as Native American Heritage Month and consideration of inclusion of a land acknowledgement subject to review by the Board and local tribal members.

Recommended Action: Approve the proclamation recognizing November 2023 as Native American Heritage Month provide staff direction to work with the local tribes to finalize a land acknowledgment for inclusion on future Board agendas. Provide any desired direction to staff.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a

board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of Board minutes from the September 2023, regular meetings.

Recommended Action: 1. Approve the Board minutes from the September 5, 2023, regular meeting. 2. Approve the Board minutes from the September 12, 2023, regular meeting.

Fiscal Impact: None.

B. Termination of Emergency Declarations - 2022/23 Winter Storms

Departments: Emergency Management

Termination of local declarations of emergency related to 2023 severe winter storms proclaimed on January 10 and February 28, by the Mono County Emergency Services Director and ratified by the Board of Supervisors on January 17, and March 7, respectively (last review date: October 3, 2023).

Recommended Action: Terminate the local declarations of emergency ratified on January 17 and March 7, 2023, related to severe winter storms.

Fiscal Impact: Although the termination ends eligibility for Federal Emergency Management Agency (FEMA) reimbursement for emergency protective measures, the fiscal impact is estimated at none because these activities have been completed.

C. Appointment to the Wheeler Crest Design Review Committee

Departments: Community Development

Consider appointing Meredith Frolio as a new member to the Wheeler Crest Design Review Committee.

Recommended Action: Appoint Meredith Frolio to a two-year term expiring 11/30/25 on the Wheeler Crest Design Review Committee.

Fiscal Impact: None.

D. County Surveyor Appointment and Contract for Services

Departments: Public Works

Proposed contract with Lumos & Associates pertaining to County Surveyor. Assignment of Richard Byrem as County Surveyor.

Recommended Action: 1. Approve and sign a contract with Lumos & Associates for County Surveyor services for the period July 1, 2023, through

June 30, 2026, and a not-to-exceed amount of \$225,000, and not to exceed \$75,000 in any twelve-month period. 2. Appoint Richard Byrem, PLS 9129, employed by Lumos & Associates, as County Surveyor.

Fiscal Impact: The contract limit for this agreement is \$75,000 per year. However, charges for County Surveyor services and work are generally passed through to project proponents and applicants as applicable project fees.

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Wildfire Mitigation Coordinator Update

Departments: Emergency Management

20 minutes

(Wendilyn Grasseschi, Wildfire Mitigation Coordinator) - Presentation by Wendilyn Grasseschi, Mono County Wildfire Mitigation Coordinator regarding an update on Wildfire Mitigation projects throughout Mono County.

Recommended Action: None, informational only. Provide any desired direction to staff.

Fiscal Impact: None.

B. California Interoperable Radio System (CRIS) Service Agreement and Site Licenses/Lease

Departments: Emergency Management

20 minutes

(Chris Mokracek, Director of Emergency Management) - Service Agreement with the California Office of Emergency Services, Public Safety Communications (CalOES/PSC) for CRIS Trunked Radio Service. Site lease/licenses with Mammoth Mountain Ski Area, June Mountain Ski Area, Antelope Valley Fire Protection District and Mammoth Lakes Fire Protection District pertaining to location of CRIS infrastructure on facilities owned by those entities.

Recommended Action: 1. Approve and authorize Chair to sign Service Contract with CalOES/PSC for CRIS Trunked Radio Service for the period September 12, 2023, through June 30, 2029, with automatic 5-year renewals thereafter unless canceled upon 180-days' notice. The contract cost is \$26 per primary CRIS subscriber per month, with offsets and reimbursement described under fiscal impact below. 2. Approve and authorize Chair to sign, site license agreements with: Mammoth Mountain Ski Area for space on Mammoth Mountain and June Mountain; Mammoth Lakes Fire Protection District for space at Station #1; and site lease with Antelope Valley Fire Protection District for space at its station on Larson Lane in Coleville, for the installation of CRIS system infrastructure.

Licenses/Lease are for an initial term of ten-years, with two additional five-year terms, and a cost of \$10.00 per term, plus the amount of any increase in underlying permit fees from the Forest Service for the added land use on MMSA or June Mountain sites. Each lease/license includes a provision to sub-lease/license of each site to CalOES/PSC, which would also be approved by this action. Provide authority to staff to make minor changes to the proposed agreements and exhibits as needed, provided that the changes do not materially affect agreement terms and conditions and are approved as to form by County Counsel.

Fiscal Impact: No fiscal impact for the first year of operations because fees are waived. Fees in subsequent years are estimated at \$89,856, after 50% offset and reimbursements from the Town of Mammoth Lakes and the Mammoth Lakes Fire Protection District. These costs are estimated as of today. User fees per month and per unit and the number of units may increase subsequent to execution of the subscriber agreement resulting in higher costs.

C. Letter from United States Postal Service (USPS) regarding Bridgeport Post Office

Departments: County Administrative Office
20 minutes

(Sandra Moberly, County Administrative Officer) - Discussion on the letter from United States Postal Service (USPS) regarding Bridgeport Post Office.

Recommended Action: None, informational only. Provide desired direction to staff.

Fiscal Impact: None.

D. Chapter 8 Tax Sale

Departments: Finance
10 minutes

(Janet Dutcher, Director of Finance) - Purchase Agreement and Resolution authorizing the purchase and sale of tax defaulted property: 350 Mule Deer Road, Walker CA 93517 (APN 002-370-001-000).

Recommended Action: 1. Adopt Resolution authorizing the Purchase and sale of tax defaulted property and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption), 15301 (Class 1 - Existing Facilities), 15302 (Class 2 - Replacement or Reconstruction), and 15303 (Class 3 - New Construction or Conversion of Small Structures). 2. Approve Purchase Agreement for tax defaulted property.

Fiscal Impact: Purchase price \$9,410 plus any other costs of sale as reasonably calculated by the Tax Collector.

E. Purchase of Property Located at 34 Kirkwood, Bridgeport, CA

Departments: County Counsel

10 minutes

(Chris Beck, Assistant County Counsel) - Proposed agreement and resolution authorizing the purchase of the property located at 34 Kirkwood Street, Bridgeport, CA 93546.

Recommended Action: 1. Adopt proposed resolution and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption) and CEQA Guidelines Section 15303 (New Construction or Conversion of Small Structures). 2. Approve Purchase Agreement.

Fiscal Impact: Purchase price of \$45,000, with funds available in the Affordable Housing fund.

F. Creation of Smoke-free Multi Unit Housing Ad Hoc Committee

Departments: Health and Human Services

15 minutes

(Lauren Kemmeter, Community Health Program Coordinator II and Kathryn Peterson, Health, and Human Services Director) - The formation of a Board of Supervisors Ad Hoc Committee is requested to provide staff direction to help shape a draft smoke-free multi-unit housing ordinance to be brought back to the Board for consideration. Policy maker input is essential to ensure that a smoke-free multi-unit housing policy is well-crafted, legally sound, and aligned with the interests and needs of the Mono County community.

Recommended Action: Appoint two members to a Board of Supervisors Ad Hoc Smoke-free Multi Unit Housing Committee to help shape a proposed ordinance to be brought back to the full Board for consideration.

Fiscal Impact: None.

G. Terms and Conditions of Employment and Job Descriptions - Health and Human Services

Departments: Health and Human Services

10 minutes

(Kathryn Peterson, Health and Human Services Director) - Board approval of four new at will position descriptions within the Health and Human Services (HHS) Department (Adult Services Manager; Program Manager-Eligibility; Health Program Manager; and Children's Services Manager), and approval of terms and conditions of employment reclassifying existing employees Francisca Avitia as at will Program Manager-Eligibility; Marjoree Neer as at will Health Program Manager; and, Michelle Raust as at will Children's Services Manager.

Recommended Action: 1. Approve the following position descriptions: at will

Adult Services Manager; at will Program Manager-Eligibility; at will Health Program Manager; and at will Children's Services Manager; and 2. Announce fiscal impact and adopt proposed Resolution Approving Agreements Regarding Terms and Conditions of Employment for 1. Francisca Avitia as Program Manager-Eligibility, an at will position, at Range 14 Step E; 2. Marjoree Neer as Health Program Manager, an at will position, at Range 14 Step E; and 3. Michelle Raust as Children's Services Manager, an at will position, at Range 14 Step E.

Fiscal Impact: The cost of these positions for the remainder of the fiscal year 2023-24 is \$467,278, of which \$311,812 is salary and \$155,466 is benefits. If this item is approved, the annual cost will be \$714,661, of which \$476,890 is salary and \$237,771 is benefits. The fiscal impact of this item is included in the Health and Human Services Fiscal Year 2023-24 adopted budget.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, Christine Bouchard, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Real Property Negotiation

Closed Session – Real Property Negotiation – CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property Address: 264 Highway 182, Bridgeport, CA. County Negotiator: Mary Booher. Negotiating Parties: Garth Moore and Mono County. Under Negotiation: Price, terms, and conditions.

C. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

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