



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting December 5, 2023

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/88084727262> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 880 8472 7262.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 880 8472 7262

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=e7d204c7-e668-44f4-be12-b19e6bd13e27

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

1. Approval of Board minutes from the October 2023, regular meetings. Approval of Board minutes from the October 2023, special meeting. 2. Approval of Board minutes from the November 2023, regular meetings.

Recommended Action: 1. Approve the Board minutes from October 3, 2023, regular meeting. 2. Approve the Board minutes from October 10, 2023, regular meeting. 3. Approve the Board minutes from October 17, 2023, regular meeting. 4. Approve the Board minutes from October 17, 2023, special meeting. Approve the Board minutes from the November 5, 2023, regular meeting.

Fiscal Impact: None.

B. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 10/31/2023.

Recommended Action: Approve the Treasury Transaction Report for the month ending 10/31/2023.

Fiscal Impact: None

C. Microsoft Office 365 Enterprise Agreement Renewal

Departments: Information Technology

Proposed contract with Microsoft pertaining to our Enterprise Agreement renewal under which the County purchases a variety of software products including Office 365.

Recommended Action: Approve and authorize Board Chair to sign contract with Microsoft for the Riverside County Master Agreement (Microsoft Enterprise Agreement) for the period December 1, 2023, through November 30, 2026 and a not-to-exceed amount of \$300,000.

Fiscal Impact: The initial purchase price of Office 365 licenses under this new Enterprise Agreement is approximately \$97,773 which is fully within the Information Technology Internal Service Fund budget and billed back to user departments.

D. Resolution Authorizing Amendment of the Mono County Allocation List -- Sheriff's Office

Departments: Sheriff's Office

Proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Fiscal Technical Specialist I/II/III and add one Fiscal Technical Specialist IV in the Office of the Sheriff.

Recommended Action: Adopt proposed resolution. Provide any desired direction to staff.

Fiscal Impact: None. There is sufficient funding in the Sheriff's Office budget for the position.

E. Public Works - Parks and Facilities Supervisor

Departments: Public Works - Facilities

Eric Eilts is being recommended for promotion from Craftworker Step E to a Parks and Facilities Supervisor Step C.

Recommended Action: Authorize the promotion of existing employee Eric Eilts from Craftworker Step E to a Parks and Facilities Supervisor Step C.

Fiscal Impact: This position is funded by the General Fund. Eric Eilts will be filling the Supervisor position at a Step C which was previously held by Claude Fiddler at a step E, so there will be budget savings of approximately \$4,700 for the remainder of this fiscal year.

F. Consolidation of Elections - Mammoth Unified School District

Departments: Elections

Consolidation of School Bond Election of the Mammoth Unified School District with the Statewide Primary Election on March 5, 2024, and direction to the Mono County Elections Division to conduct the election and canvass the returns.

Recommended Action: Consider and potentially adopt proposed Resolution, Consolidating the School Bond Election called by the Mammoth Unified School District for the Purpose of Submitting to the Voters of the District a measure entitled "Mammoth Unified School District Educator Housing and School Safety and Renovation Measure".

Fiscal Impact: Additional costs associated with adding an extra contest to the ballot. These costs will not be known until after the election. In accordance with Elections Code Section 10002, the Board of Education of the Mammoth Unified School District shall reimburse the County for these additional costs.

G. Cancellation of December 19, 2023, Regular Meeting of the Board of Supervisors

Departments: County Administrative Office

Cancellation of the December 19, 2023, Board of Supervisors regular meeting.

Recommended Action: Approve the cancellation of the December 19, 2023, Board of Supervisors regular meeting.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Caltrans Clean California Agreement Update

Correspondence from Marcella Rose, Sustainable Recreation Coordinator regarding an update on the Caltrans Clean California agreement.

7. REGULAR AGENDA - MORNING

A. Letter from United States Postal Service (USPS) regarding Bridgeport Post Office

Departments: County Administrative Office

20 minutes

(Sandra Moberly, County Administrative Officer) - Discussion on the letter from United States Postal Service (USPS) regarding Bridgeport Post Office.

Recommended Action: None, informational only. Provide desired direction to staff.

Fiscal Impact: None.

B. Input to the Inyo National Forest and Bureau of Land Management Regarding Proposed Wild Horse Gathering

Departments: County Administrative Office

10 minutes

(Sandra Moberly, County Administrative Officer) - Input to the Inyo National Forest (Inyo) and Bureau of Land Management (BLM) regarding proposed wild horse gathering.

Recommended Action: Approve, and authorize Chair to sign, proposed comment letter to Inyo and the BLM regarding wild horse gathering.

Fiscal Impact: None.

C. United States Department of Agriculture (USDA) Rural Development Broadband Technical Assistance Grant for Hammil Valley Last-Mile Network Design

Departments: Board of Supervisors, Sponsored by Supervisor Gardner

10 minutes

(Scott Armstrong, Regional Broadband Coordinator) - To discuss the United States Department of Agriculture (USDA) Rural Development (RD) Broadband Technical Assistance (BTA) Grant Award for Last-Mile Network Design in Hammil Valley, California.

Recommended Action: Approve the USDA RD BTA Grant Award, approve the Grant agreements, and authorize the County Administrator to sign the appropriate USDA RD grant forms and agreements.

Fiscal Impact: Grant award is for actual costs incurred estimated at \$83,000, with no matching required from Mono County.

D. Inyo Mono Advocates for Community Action (IMACA) Update

Departments: Clerk of the Board

5 minutes

(Kelly Barceloux, IMACA Executive Director) - Update from Kelly Barceloux,

IMACA Executive Director.

Recommended Action: None, informational only.

Fiscal Impact: None.

E. Review and Declaration of November 7, 2023, Special District Election Results

Departments: Elections

5 minutes

(Queenie Barnard, Registrar of Voters) - Presentation of certified election results of the November 7, 2023, Special District Election for the Tri-Valley Groundwater Management District.

Recommended Action: Accept certified statement of results of the November 7, 2023, Special District Election, and declare elected to the Tri-Valley Groundwater Management District Director office the following candidate who received the highest number of votes: Donald Moss.

Fiscal Impact: None.

F. Terms and Conditions of Employment - Assistant Clerk-Recorder

Departments: Clerk / Recorder / Registrar / Clerk of the Board of Supervisors

5 minutes

(Queenie Barnard, Clerk-Recorder-Registrar-Clerk of the Board of Supervisors) - Proposed resolution approving agreement regarding terms and conditions of employment with Salinthia Ybarra as Assistant Clerk-Recorder.

Recommended Action: Announce Fiscal Impact. Adopt proposed resolution approving agreement regarding terms and conditions of employment with Salinthia Ybarra as Assistant Clerk-Recorder. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The estimated cost of this position for the remainder of the fiscal year is \$59,070, of which \$47,605 is salary and \$11,465 is benefits. The total cost of salary and benefits for an entire fiscal year is approximately \$94,884, of which \$83,538 is salary and \$11,346 is benefits. This is included in the Department's FY 2023/24 approved budget.

G. Property Tax Sharing Agreement - Snowcreek VIII, Mammoth Lakes

Departments: County Administrative Office

15 minutes

(Sandra Moberly, County Administrative Officer) - Proposed resolution Approving a Property Tax Sharing Agreement Related to the Annexation by Mammoth Community Water District (MCWD) of Properties Proposed for Development as "Snowcreek VIII".

Recommended Action: Adopt proposed resolution approving, and authorizing the Chair to sign, property tax sharing agreement with Mammoth Community Water District for the purpose of sharing a portion of the property tax increment which would otherwise be received by the County within tax rate areas 010-011, 010-014, and 010-015 with MCWD.

Fiscal Impact: Shifting of taxes from the County to the Water District is limited to each year's incremental change in value. For FY 2023-24, the estimated property tax revenues shifted from the County to the District is \$1,142. The tax revenues shifted in future years will increase as property values rise.

H. Policy Discussion on Residential Use of Recreational Vehicles (RVs)

Departments: Community Development

1 hour

(Wendy Sugimura, Community Development Director) - Presentation on policies and options regarding residential use of RV in unincorporated Mono County.

Recommended Action: Receive presentation and provide direction to staff.

Fiscal Impact: None.

I. Chapter 8 Tax Sale

Departments: Finance

10 minutes

(Janet Dutcher, Director of Finance) - Purchase Agreement and Resolution authorizing the purchase and sale of tax defaulted property: 350 Mule Deer Road, Walker CA 93517 (APN 002-370-001-000).

Recommended Action: 1. Adopt Resolution authorizing the Purchase and sale of tax defaulted property and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption), 15301 (Class 1 - Existing Facilities), 15302 (Class 2 - Replacement or Reconstruction), and 15303 (Class 3 - New Construction or Conversion of Small Structures). 2. Approve Purchase Agreement for tax defaulted property.

Fiscal Impact: Purchase price \$9,410 plus any other costs of sale as reasonably calculated by the Tax Collector.

J. Purchase of Property Located at 34 Kirkwood, Bridgeport, CA

Departments: County Counsel

10 minutes

(Chris Beck, Assistant County Counsel) - Proposed agreement and resolution authorizing the purchase of the property located at 34 Kirkwood Street, Bridgeport, CA 93546.

Recommended Action: 1. Adopt proposed resolution and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption) and CEQA Guidelines Section 15303 (New Construction or Conversion of Small Structures). 2. Approve Purchase Agreement.

Fiscal Impact: Purchase price of \$45,000, with funds available in the Affordable Housing fund.

K. Public Works Related Supervision

Departments: Public Works

5 minutes

(Paul Roten, Public Works Director) - Mono County Personnel Rule 150 (F)(10) requires Board approval (by a 4/5ths vote) of any decision to hire, or employee transfer, which would result in the employee being supervised by a person who is a relative by blood or marriage. Public Works is seeking Board approval to transfer a current Road Division employee to District 2, where the employee would then be under the supervision of a person who is his second cousin.

Recommended Action: Approve Aaron Dondero to be supervised by his second Cousin Lucio Gonzales in the Roads Division, District 2. (4/5 vote required.)

Fiscal Impact: None.

L. Mono County Jail Facility Update

Departments: Public Works

15 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

M. Sustainable Outdoors and Recreation Update

Departments: Public Works - Recreation

15 minutes

(Marcella Rose, Sustainable Recreation Coordinator) - An update of activities performed and planned by the Sustainable Outdoors and Recreation division, and request for approval of minor additions to the SOAR Overall Work Program.

Recommended Action: Approve the updated Overall Work Program.

Fiscal Impact: None.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, Christine Bouchard, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one. Facts and circumstances: Written threat of litigation made by Sierra del Oro Trading Company, LLC, Paula Richards, Chief Officer, November 8, 2023 (attached).

C. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN