



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
December 5, 2023**

9:03 AM Meeting called to order by Chair Duggan.

Supervisors Present: Duggan, Gardner, Kreitz, Salcido, and Peters. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Kreitz.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Sarah Walsh:

- Introduced herself as a candidate running for Supervisor for District 3 and is a business owner in June Lake.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Sandra Moberly, County Administrative Officer:

- Attended the CSA meeting in Crowley Lake and attended the Tree lighting ceremony.
- Public Defender, Victoria Cambell starts on Monday.

4. DEPARTMENT/COMMISSION REPORTS

Paul Roten, Public Works Director:

- Update on Solid Waste Program, Fleet Program, Facilities, and Roads.

- Discussed the priority of the current projects.

Stacey Simon, County Counsel:

- Clarifies per Brown Act that all questions must be clarifying questions and not a discussion.

Supervisor Gardner

- Requested an update on all County roads of concern.

Supervisor Peters:

- Inquired about Virginia Lakes Road plowing.
- Requested that the future item includes the enforcement of parking.

Wendy Sugimura, Community Development Director:

- Update on the Short-term rental study.
- Discussion on the survey done by County staff.
- Housing laws update.
- Planning Commission meeting update.
- Heads up on the General Plan Amendment Application in January.
- Planning on bringing back a workshop on the new laws if the Board is interested.

Supervisor Salcido:

- Requested clarity on the new laws that the Board should be aware of for Mono County.

Kathy Peterson, Health, Human, Services Director:

- Discussed emergency preparedness.
- Reminder on Medi-Cal redetermination.
- Update on flu vaccine clinics.
- Discussed the need for Foster Families.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

1. Approval of Board minutes from the October 2023, regular meetings. Approval of Board minutes from the October 2023, special meeting. 2. Approval of Board minutes from the November 2023, regular meetings.

Action: 1. Approved the Board minutes from October 3, 2023, regular meeting. 2. Approve the Board minutes from October 10, 2023, regular meeting. 3. Approved the Board minutes from October 17, 2023, regular meeting. 4. Approved the Board minutes from October 17, 2023, special meeting. Approved the Board minutes from the November 5, 2023, regular meeting.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-269

B. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 10/31/2023.

Action: Approved the Treasury Transaction Report for the month ending 10/31/2023.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-270

C. Microsoft Office 365 Enterprise Agreement Renewal

Departments: Information Technology

Proposed contract with Microsoft pertaining to our Enterprise Agreement renewal under which the County purchases a variety of software products including Office 365.

Action: Approved and authorized Board Chair to sign contract with Microsoft for the Riverside County Master Agreement (Microsoft Enterprise Agreement) for the period December 1, 2023, through November 30, 2026, and a not-to-exceed amount of \$300,000.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-271

D. Resolution Authorizing Amendment of the Mono County Allocation List -- Sheriff's Office

Departments: Sheriff's Office

Proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Fiscal Technical Specialist I/II/III and add one Fiscal Technical Specialist IV in the Office of the Sheriff.

Action: Adopted Resolution R23-103, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Fiscal Technical Specialist I/II/III and add one Fiscal Technical Specialist IV in the Office of the Sheriff.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

R23-103

E. Public Works - Parks and Facilities Supervisor

Departments: Public Works - Facilities

Eric Eilts is being recommended for promotion from Craftworker Step E to a Parks and Facilities Supervisor Step C.

Action: Authorized the promotion of existing employee Eric Eilts from Craftworker Step E to a Parks and Facilities Supervisor Step C.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-272

F. Consolidation of Elections - Mammoth Unified School District

Departments: Elections

Consolidation of School Bond Election of the Mammoth Unified School District with the Statewide Primary Election on March 5, 2024, and direction to the Mono County Elections Division to conduct the election and canvass the returns.

Action: Adopted Resolution R23-104, Consolidating the School Bond Election called by the Mammoth Unified School District for the Purpose of Submitting to the Voters of the District a measure entitled "Mammoth Unified School District Educator Housing and School Safety and Renovation Measure".

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

R23-104

G. Cancellation of December 19, 2023, Regular Meeting of the Board of Supervisors

Departments: County Administrative Office

Cancellation of the December 19, 2023, Board of Supervisors regular meeting.

Action: Approved the cancellation of the December 19, 2023, Board of Supervisors regular meeting.

Kreitz moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-273

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Caltrans Clean California Agreement Update

Correspondence from Marcella Rose, Sustainable Recreation Coordinator regarding an update on the Caltrans Clean California agreement.

7. REGULAR AGENDA - MORNING

A. Letter from United States Postal Service (USPS) regarding Bridgeport Post Office

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Discussion on the letter from United States Postal Service (USPS) regarding Bridgeport Post Office.

Action: None.

Sandra Moberly, County Administrative Officer:

- Provided an update regarding the current status of the Post Office.
- USPS has no interest in occupying a temporary building and will remain in the mobile units until the landlord finished the repairs.
- Anticipated completed repairs to be done by the end of December.

Supervisor Peters:

- Discussion on the contractor and permits.
- Would like to continue to advocate for the USPS Facilities staff coming to Bridgeport (since they have not come yet).

Wendy Sugimura, Community Development Director:

- Provided an update on the permits and scope of work.

Chair Duggan:

- Discussion on the mailboxes and adequacy.

Supervisor Gardner:

- There needs to be a call to the USPS every week (the County and Kiley's Office).

Supervisor Salcido:

- Requested the contact information of USPS Facilities.
- Discussed the urgency due to checks and medication being delivered via mail.

Stacey Simon, County Counsel:

- Confirms that a phone call campaign can be made by all Supervisors.
- Made suggested impacts on the County.

Sandra Moberly

- Suggested writing another letter in addition to the phone call campaign.

Supervisor Kreitz:

- Suggested including the Bridgeport Chambers.

B. Input to the Inyo National Forest and Bureau of Land Management Regarding Proposed Wild Horse Gathering

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Input to the Inyo National Forest (Inyo) and Bureau of Land Management (BLM) regarding proposed wild horse gathering.

Action: Approved, and authorized Chair to sign, proposed comment letter to Inyo and the BLM regarding wild horse gathering.

Gardner moved; Peters seconded

Vote: 5 Yes, 0 No

M23-274

Sandra Moberly, County Administrative Officer:

- Introduced item.

Supervisor Gardner:

- Provided background and presented item.

C. United States Department of Agriculture (USDA) Rural Development Broadband Technical Assistance Grant for Hammil Valley Last-Mile Network Design

Departments: Board of Supervisors, Sponsored by Supervisor Gardner (Scott Armstrong, Regional Broadband Coordinator) - To discuss the United States Department of Agriculture (USDA) Rural Development (RD) Broadband Technical Assistance (BTA) Grant Award for Last-Mile Network Design in Hammil Valley, California.

Action: Approved the USDA RD BTA Grant Award, approved the Grant agreements, and authorized the County Administrator to sign the appropriate USDA RD grant forms and agreements.

Gardner moved; Salcido seconded

Vote: 5 Yes, 0 No

M23-275

Scott Armstrong, Regional Broadband Coordinator:

- Presented item.

Break: 10:04 AM

Reconvened: 10:17 AM

D. Inyo Mono Advocates for Community Action (IMACA) Update

Departments: Clerk of the Board

(Kelly Barceloux, IMACA Executive Director) - Update from Kelly Barceloux, IMACA Executive Director.

Action: None.

Kelly Barceloux, IMACA Executive Director:

- Presented item.

Moved to Item #7k.

E. Review and Declaration of November 7, 2023, Special District Election Results

Departments: Elections

(Queenie Barnard, Registrar of Voters) - Presentation of certified election results of the November 7, 2023, Special District Election for the Tri-Valley Groundwater Management District.

Action: Accepted certified statement of results of the November 7, 2023, Special District Election, and declare elected to the Tri-Valley Groundwater Management District Director office the following candidate who received the highest number of votes: Donald Moss.

Gardner moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-276

Queenie Barnard, Registrar of Voters:

- Presented item.

F. Terms and Conditions of Employment - Assistant Clerk-Recorder

Departments: Clerk / Recorder / Registrar / Clerk of the Board of Supervisors

(Queenie Barnard, Clerk-Recorder-Registrar-Clerk of the Board of Supervisors) - Proposed resolution approving agreement regarding terms and conditions of employment with Salinthia Ybarra as Assistant Clerk-Recorder.

Action: Announced Fiscal Impact. Adopted Resolution R23-105, Approving agreement regarding terms and conditions of employment with Salinthia Ybarra as Assistant Clerk-Recorder. Authorized the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: The estimated cost of this position for the remainder of the fiscal year is \$59,070, of which \$47,605 is salary and \$11,465 is benefits. The total cost of salary and benefits for an entire fiscal year is approximately \$94,884, of which \$83,538 is salary and \$11,346 is benefits. This is included in the Department's FY 2023/24 approved budget.

Salcido moved; Gardner seconded

Vote: 5 Yes, 0 No

R23-105

Queenie Barnard, Clerk-Recorder-Registrar-Clerk of the Board of Supervisors:

- Presented item.

G. Property Tax Sharing Agreement - Snowcreek VIII, Mammoth Lakes

Departments: County Administrative Office

(Sandra Moberly, County Administrative Officer) - Proposed resolution Approving a Property Tax Sharing Agreement Related to the Annexation by Mammoth Community Water District (MCWD) of Properties Proposed for Development as "Snowcreek VIII".

Action: Adopted Resolution R23-106, Approving and authorizing the Chair to sign, property tax sharing agreement with Mammoth Community Water District for the purpose of sharing a portion of the property tax increment which would otherwise be received by the County within tax rate areas 010-011, 010-014, and 010-015 with MCWD.

Salcido moved; Peters seconded

Vote: 5 Yes, 0 No

R23-106

Sandra Moberly, County Administrative Officer:

- Introduced item.

Mary Booher, Mono County Special Projects:

- Presented item.

Janet Dutcher, Finance Director:

- Discussed the values and composite rate.

Stacey Simon, County Counsel:

- Clarifying discussion on the responsibility of the Board to determine the amount of property taxes to be shared with special districts.

H. Policy Discussion on Residential Use of Recreational Vehicles (RVs)

Departments: Community Development

(Wendy Sugimura, Community Development Director) - Presentation on policies and options regarding residential use of RV in unincorporated Mono County.

Action: None.

Wendy Sugimura, Community Development Director:

- Provided background and presented item.
- Clarifies the 2-acre lot size requirement.

Supervisor Gardner:

- In support of Wendy's recommendations.
- Requested to have a safe park project.

Public Comment:

Paul McFarland, Lee Vining resident:

- Discussion on private homeowners having an additional unit on their property such as an RV.

Sarah Walsh:

- In support of the Accessory Dwelling Unit's.
- Discussion on considering June Lake RV Park that is open all year as an option to provide housing for the County.

Jake Suppa:

- Discussion on safe park area.
- Suggested moving to Ordinances (since Ordinances can be altered by the Board) and utilizing residents with private property.
- Discussion on the 2-acre lot size requirement.

Supervisor Kreitz:

- Discussion on her opposition of lot size requirement
- In support of a Safe Parking Project.

Supervisor Peters:

- Discussion on current RV spaces that are available in the County (suggested hiring a consultant to obtain this information).
- Discussion on the use of RV to be allowed on mixed use or commercial property for employee housing.

Supervisor Salcido:

- Discussion on path moving forward and assigning responsibilities.

Chair Duggan:

- In support of the exploration of individual agencies or private businesses to use the property.
- Discussion on the “test project” in Colorado and how it relates to Mono County.
- Agrees with reducing the acreage needed.

I. Chapter 8 Tax Sale

Departments: Finance

(Janet Dutcher, Director of Finance) - Purchase Agreement and Resolution authorizing the purchase and sale of tax defaulted property: 350 Mule Deer Road, Walker CA 93517 (APN 002-370-001-000).

Action: 1. Adopted Resolution R22-107, Authorizing the Purchase and sale of tax defaulted property and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption), 15301 (Class 1 - Existing Facilities), 15302 (Class 2 - Replacement or Reconstruction), and 15303 (Class 3 - New Construction or Conversion of Small Structures). 2. Approved Purchase Agreement for tax defaulted property.

Peters moved; Kreitz seconded

Vote: 5 Yes, 0 No

R23-107

Janet Dutcher, Director of Finance:

- Presented item.

J. Purchase of Property Located at 34 Kirkwood, Bridgeport, CA

Departments: County Counsel

(Chris Beck, Assistant County Counsel) - Proposed agreement and resolution authorizing the purchase of the property located at 34 Kirkwood Street, Bridgeport, CA 93546.

Action: 1. Adopted Resolution R23-108, Authorizing the purchase of the property located at 34 Kirkwood Street, Bridgeport, CA 93546 and finding that the purchase is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (Common Sense Exemption) and CEQA Guidelines Section 15303 (New Construction or Conversion of Small Structures).
2. Approved Purchase Agreement.

Peters moved; Salcido seconded

Vote: 5 Yes, 0 No

R23-108

Chris Beck, Assistant County Counsel:

- Presented item.

Moved to Item #7m.

K. Public Works Related Supervision

Departments: Public Works

(Paul Roten, Public Works Director) - Mono County Personnel Rule 150 (F)(10) requires Board approval (by a 4/5ths vote) of any decision to hire, or employee transfer, which would result in the employee being supervised by a person who is a relative by blood or marriage. Public Works is seeking Board approval to transfer a current Road Division employee to District 2, where the employee would then be under the supervision of a person who is his second cousin.

Action: Approved Aaron Dondero to be supervised by his second Cousin Lucio Gonzales in the Roads Division, District 2. (4/5 vote required.)

Peters moved; Gardner seconded

Vote: 5 Yes, 0 No

M23-277

Paul Roten, Public Works Director:

- Presented item.

L. Mono County Jail Facility Update

Departments: Public Works

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Action: None.

Paul Roten, Public Works Director:

- Presented item.

Moved to Item #7e.

M. Sustainable Outdoors and Recreation Update

Departments: Public Works - Recreation

(Marcella Rose, Sustainable Recreation Coordinator) - An update of activities performed and planned by the Sustainable Outdoors and Recreation division, and request for approval of minor additions to the SOAR Overall Work Program.

Action: Approved the updated Overall Work Program.

Gardner moved; Kreitz seconded

Vote: 5 Yes, 0 No

M23-278

Marcella Rose, Sustainable Recreation Coordinator:

- Presented item.

Paul McFarland, Lee Vining resident:

- Discussion on how important collaborate efforts are for our Sustainable Outdoors and Recreation team.

Moved to Board Reports.

8. CLOSED SESSION

Closed Session: 1:04 PM

Reconvened: 2:55 PM

No action to report out of Closed Session.

Moved to Adjournment.

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, Christine Bouchard, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: one. Facts and

circumstances: Written threat of litigation made by Sierra del Oro Trading Company, LLC, Paula Richards, Chief Officer, November 8, 2023 (attached).

C. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

Chair Duggan:

- Met with the Ferguson Group.
- Attended the CSA #1 meeting.

Supervisor Gardner:

- On Nov. 9 I participated in a meeting of the Lee Vining Chamber of Commerce. Topics at that meeting included the Caltrans Lee Vining Hwy 395 Rehabilitation Project and planned Chamber events.
- Also, on Nov. 9 I attended the SCE meeting about their plans concerning the Recommissioning process for the Rush Creek Hydroelectric System. There will be several more meetings about this project over the next few years.
- On Nov. 15 I participated in the Juvenile Justice Coordinating Council meeting. We approved the required state plan and discussed options for better communication across the various departments working with youth.
- On Nov. 16 I participated in a meeting of the Financial Advisory Team which is part of the Eastern Sierra Climate and Community Resilience Project. We reviewed financial details and plans for the project. We will receive another briefing about this project on Dec. 12.
- On Nov. 27 I participated in a meeting with Mammoth Town officials and ESCH staff to talk about the Access Apts. Project. The Town is still considering additional contributions to this project.
- Last Tuesday Nov. 28, I participated in a meeting of the Wildfire Risk Reduction and Asset Protection Working Group. We heard presentations about ongoing work to create Firewise Communities.
- Last Friday, Dec. 1, I participated in the monthly meeting of the Kutzadika Tribal Council. We discussed the status of the Tribe's Federal Recognition legislation in Congress and other Tribal projects and activities.
- Yesterday I joined others in the region for the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership. We reviewed several ongoing projects and got partner and state updates as well as ESCOG activities.

Supervisor Kreitz:

- November 27th – Sierra Nevada Conservancy – East Subregion Check-in call. Beginning in January Kern County will be part of the East Subregion, Inyo Supervisor Griffiths will remain the representative for our region for his two-year term with the second year beginning in 2024.
- November 28th – met with The Ferguson Group to discuss Mono County's federal priorities.
- November 30th – the Mono County Housing ad-hoc committee met.
- Tomorrow evening the Mammoth Lakes Town Council will consider funding the financial gap on the Access Apartments redevelopment in Mammoth Lakes by Eastern Sierra Community Housing.

Supervisor Peters:

- Met with the Ferguson Group.
- Attended the WIR Meeting.

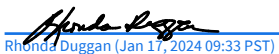
Supervisor Salcido:

- December 6th, I attended the Mono County Unified Command meeting where Sue...., the avalanche predictor who works with Mono County, recounted her thoughts on last winter and made some educated guesses about the current winter. She believes that this winter will be robust, even with the slow start.
- 12/7/23 – Mammoth Voices held their last meeting facilitated by Mickey Brown. Many thanks to Mickey for her years of providing this open forum of discussion to our County. Hoping for a continuance of this forum.
- 12/8/23 Attended the Local Government Subcommittee of the CA Jobs First initiative. Members expressed their interest in seeing that ideas identified so far are moved forward with the High Road Transition committee. Also, if the BOS would like to place an agenda item to review the local ideas to date and weigh in on them before submittal?
- December 11, there was an ad hoc multifamily housing smoking ordinance discussion on how to advance this initiative and Eric is working on a draft of the ordinance. Jennifer and I represent the BOS on this committee.
- December 11, a meeting of the Behavioral Health Advisory Board was held.

Moved to Closed Session.

ADJOURNED at 2:57 PM.

ATTEST


Rhonda Duggan (Jan 17, 2024 09:33 PST)

RHONDA DUGGAN
CHAIR OF THE BOARD



DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD