



**MONO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD**

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**COUNTY OF MONO**

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**MONO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD**

**BYLAWS**

**Article I**

**Function and Responsibility**

The Mono County Behavioral Health Advisory Board (hereinafter "the Board") was created by Resolution 88-76 of the Mono County Board of Supervisors. The authority of the Board comes from the Bronzan-McCorquodale Act (Welfare and Institutions Code Section 5604), Health and Safety Code Sections 11964 and 11806, and Resolution 88-76 of the Board of Supervisors.

The function of the Board is advisory to the Mono County Board of Supervisors and to the Director of the Behavioral Health Department, whose duties require consultation with the Board. The Board provides liaison between the community and staff and helps distribute information to the public. The Board advises and evaluates the various functions and policies of the Behavioral Health Department that are under the direction of the Behavioral Health Director and jurisdiction of the Mono County Board of Supervisors.

A. The Board shall do all of the following:

1. Review and evaluate the community's mental health needs and alcohol and drug problems and the services and facilities organized to address these needs and problems.
2. Review any County agreements entered into pursuant to Welfare and Institutions Code (hereinafter "WIC") Section 5650.
3. Advise the Mono County Board of Supervisors and the local Behavioral Health Director as to any aspect of departmental programs.
4. Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process.

- F. If it is not possible to secure membership as specified from among persons who reside in the County, the Mono County Board of Supervisors may substitute representatives of the public interest in mental health who are not full-time or part-time employees of the County mental health service, the State Department of Health Care Services, or on the staff of, or a paid member of the governing body of, a Bronzan-McCorquodale contract agency.
- G. All resignations from the Board shall be submitted in writing to the Board Chairperson or to an officer who will forward it to the Board of Supervisors. The resigning member should provide as much advance notice as possible.
- H. A member whose term is expiring should notify the Board at least ninety (90) days before the end of his/her term whether or not he/she wishes to continue on the Board. At the next meeting the Board will review the resignation or reapplication and the Board of Supervisors will be requested to advertise the vacancy.
- I. Any member of the Board may be removed by the Board of Supervisors whenever in its judgment the interests of the Advisory Board would be best served thereby.
- J. Resignation from the Board must be in writing and received by the Clerk of the Board of Supervisors. A Board member shall be recommended for removal for excess absences from the Board if she/he has three unexcused absences from Board meetings in a year. A Board member may be recommended for removal for other reasons by a three-fourths vote of the remaining Board members.
- K. When a vacancy on the Board exists, the Board may recommend replacements to the Board of Supervisors. Replacement recommendations for new members may be received from present Board members by the Secretary two weeks in advance of a Board meeting. These recommendations shall be sent out to Board members with the regular Board meeting announcement, to be voted on at the next Board meeting. These vacancies will be filled only to the end of the vacant membership term.

### Article III

#### Mission Statement

The mission of the Board is to support individuals by promoting recovery, self-determination, and wellness in all aspects of life.

### Article IV

#### Meetings

- A. The Board is governed by Government Code Section 54950 et seq., known as the Brown Act. All meetings shall be open and public, and all persons shall be permitted to attend any meeting, except as otherwise provided in Gov. Code Section 54950 et seq.
- B. Regular meetings of the Board will be held every other month at the offices of Mono County Behavioral Health Department located in Mammoth Lakes. A meetings schedule

the names of those present or represented at the meeting, and the proceedings thereof. The Secretary shall keep, or cause to keep, these bylaws and a list of all members of this Board their names and addresses, when appointed and when terminated. It shall be the duty of the Secretary to give, or cause to give, public notice regarding meetings as required by law. The Secretary may be required to perform other duties as may from time to time be assigned by the Board or prescribed by law or these bylaws.

## Article VI

### Committees

- A. The Board may establish an Executive Committee consisting of the Chairperson, the Secretary, and a member of the Board of Supervisors. If the Chairperson and the Secretary are both unavailable, then the Vice Chair may serve as an alternate for that meeting.
- B. The Chairperson may appoint special purpose committees as necessary. Members of a special purpose committee may include the general public who are not members of the Board.
- c. The Chairperson may also appoint an Ad Hoc Bylaw Committee to review the Bylaws and to make recommendations to the Board.
- D. Committee meetings are generally subject to the Brown Act.

## Article VII

### Non-Discrimination

The Board shall not discriminate in any of its actions on the basis of: race, religion, gender, age, disability, medical condition, sexual orientation, gender identity, national origin, ethnicity or any other form of discrimination prohibited by Federal and State laws.

## Article VIII






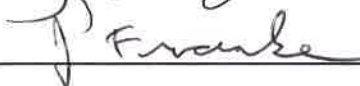
### Bylaw Amendments

The foregoing bylaws were developed by the Board and approved by the Board of Supervisors pursuant to Welfare and Institutions Code section 5604.5. Any proposed amendments to the bylaws that the Board may develop from time to time shall similarly be approved by the Board of Supervisors.

Adopted by the Mono County Behavioral Health Advisory Board this 8th day of August, 2016.

By:

Reviewed and adopted by  
Board Members:

  
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Reviewed and adopted by:

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Chair, Mono County Board of Supervisors

Date: \_\_\_\_\_