

Legal Document Assistant

To complete the registration process, you must do the following:

1. Complete and sign the application form
2. Provide supporting documentation as requested in the application form
3. Provide payment of fees:
 - (a) \$182.00 cash or check payable to County Clerk
 - (b) \$8.00 1st page of bond - cash or check payable to County Clerk
\$3.00 each additional page on bond beyond the first page
 - (c) \$10.00 each additional ID card beyond the first
4. \$25,000 bond for type of registration you are applying for***
5. Two passport photo for each ID card to be issued
6. Valid picture identification
7. Personally bring all of the above to the County Clerk's Office in the county you are applying for registration in.

***Please note - a separate bond is required for each type of registration. If you are applying for registration in multiple counties, you must also have a separate bond for each county you are applying for registration in.