

MONO COUNTY SERVICE AREA NO. 1
REGULAR BOARD MEETING
TUESDAY, OCTOBER 22, 2024
5:30 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 Pearson Road, Crowley Lake, California

Members of the public will have the opportunity to directly address the Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, specific times for Agenda Items will be heard at the specified time or soon thereafter. Agenda Items without specific times may be rearranged to accommodate the Board's schedule. All public comments will be limited by the President of the Board to a speaking time of five minutes.

AGENDA

1. Call the meeting to order
 - A. Roll Call
2. Public Comment: The public may speak on any item not appearing on the agenda
3. Board Member Reports
4. Additions to the Agenda
5. Community Improvement Projects
 - A. Tennis Courts
 - B. Hiking / Biking Trails Update
 - C. Community Center Tables Purchase
 - D. Community Center Storage
6. Community Programs
 - A. Wellness Programs
 - B. Seasonal Programs
 - a. Potential Community Gatherings
 - b. Tree Lighting Date – Sunday, December 1, 2024
7. Consent Agenda
 - A. Minutes
 - I. Approve the Minutes of September 24, 2024
 - B. Financial Report – September, 2024
 - C. Disbursements
8. Unfinished Business from Prior Meetings
9. Business Initiated by Board Members or Secretary of the Board
10. Regular Meeting Date, To Be Announced
11. Adjournment

Documents and materials relating to an open session agenda item that are provided to the Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the District Office, by arrangement, by calling the District Secretary at (760) 965-9696

**MONO COUNTY SERVICE AREA NO. 1
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 24, 2024
5:30 P.M.
CROWLEY LAKE COMMUNITY CENTER
58 Pearson Road, Crowley Lake, California**

MINUTES

- 1. ROLL CALL:** John Connolly called the meeting to order at 5:34 p.m.
 - A. Board Members Present: John Connolly, Shaun Troy, Jeff Block, and Haislip Hayes.
Absent: Denise Perpall
Staff: Lorinda Beatty
Guest: Gerry LeFrancois
- 2. PUBLIC COMMENT:** None
- 3. BOARD REPORTS:** Mr. Hayes reported that at the RPAC meeting a portion of the trails project to the Navahbe Trail.
- 4. ADDITION TO AGENDA –**Authority: Govt. Code SS 54954.2(b)(2). – None
- 5. COMMUNITY IMPROVEMENT PROJECTS**
 - A. TENNIS COURTS –** Ms. Beatty provided a draft of the letter to submit to the Board of Supervisors regarding the state of the tennis courts. The Board approved of the letter and instructed Ms. Beatty to proceed.
 - B. HIKING/BIKING TRAILS –** Mr. Connolly reported that he noticed that Lower Rock Creek trail had been fully brushed out which was a huge amount of labor. Mr. LeFrancois stated that he thought BLM might have done the work and they did a very nice job.

Mr. LeFrancois presented the most current map and had a question for the board about adding parking spaces at the Crowley Lake BLM campground or where the campground road intersects with the power lines. The Board’s consensus was to put the parking spaces near the intersection and powerlines with a future kiosk as a lot of people already park there to walk their dogs and the site is very open.
 - C. COMMUNITY CENTER TABLES PURCHASE –** This item was tabled until next meeting.
 - D. COMMUNITY CENTER STORAGE –**This item was tabled until next meeting.
- 6. COMMUNITY PROGRAMS**
 - A. WELLNESS PROGRAMS –** New Fall Courses have been posted.
Mr. Connolly reported that the handoff to the Crowley Christian Co-op school for the Crowley Lake Trails Run went well and they had a good turnout.

B. SEASONAL PROGRAMS

- a. **Potential Community Gatherings:** No Updates
- b. **Tree Lighting Date** – Sunday, December 1, 2024 Ms. Beatty stated that the community center is reserved for November 20 and December 1. Ms. Beatty will send out a “Save the Date” notice out on social media.

7. CONSENT AGENDA

A. MINUTES:

- I. APPROVE MINUTES** – Regular Meeting August 27, 2024
- B. Financial Report** – August, 2024
- C. Disbursements**

Hayslip Hayes made a motion to approve the consent agenda as presented Shaun Troy seconded the motion. Hayes, Block and Troy voted yes. Connolly abstained, Perpall was absent.

8. UNFINISHED BUSINESS FROM PRIOR MEETINGS – None

9. BUSINESS INITIATED BY BOARD MEMBERS OR SECRETARY OF THE BOARD - None

10. SET NEXT MEETING DATE – Crowley Lake Community Center
Regular Meeting Tuesday, September 24, 2024 at 5:30 pm.

11. ADJOURN THE MEETING – John Connolly made a motion to adjourn the meeting, Haislip Hayes seconded. Connolly, Hayes, Block and Troy voted yes. Perpall was absent.

The meeting was adjourned at 6:10 p.m.

MONO COUNTY SERVICE AREA #1
 FINANCIAL REPORT
 9/30/2024

Previous Balance **\$ 1,144,974.83**

Income
 9/30/2024 Unsecure Property Tax 13,482.38

Total Income **13,482.38**

Expenses

9/24/2024 John Connolly 50.00
 9/24/2024 Haislip Hayes 50.00
 9/24/2024 Denise Perpall - Absent
 9/24/2024 Shaun Troy 50.00
 9/24/2024 Jeff Block 50.00
 Lorinda Beatty August (Posted in Oct)
 I Connolly Payroll Cycle 19 540.61
 Hilton Creek CSD 696.84

Total Expenses **1,437.45**

Balance Subtotal **1,157,019.76**

Project Funding

Tennis Court (FY 2022/23 Carry Over \$200K)	(450,000.00)	
Skate Park Shade Structure	(75,000.00)	
Community Center Pergola	(75,000.00)	
Hiking Biking Trails	(100,000.00)	
Vacant Area - Community Center	(50,000.00)	
Water Fountains	(50,000.00)	
Subtotal Reserves		(800,000.00)

9/30/2024 **AVAILABLE BALANCE IN ACCOUNT** **357,019.76**

CSA#1 Income Statement
 County of Mono
 For Fiscal Year 2025, 07/01/2024 - 09/30/2024

GL Account Number	GL Account Description	Amended Budget	Current YTD	YTD Remaining	%
County Service Area #1 - Crowley					
160-10-225-10020	Property Taxes - Current Secured	220,748.00	13,482.38 ✓	207,265.62	6.10
160-10-225-10030	Property Taxes - Current Unsecured	12,000.00	0.00	12,000.00	0.00
160-10-225-14010	Interest Income	28,000.00	0.00	28,000.00	0.00
160-10-225-14080	REPEATER TOWER RENT	3,168.00	792.00 ✓	2,376.00	25.00
	Total Revenues	263,916.00	14,274.38 ✓	249,641.62	0.05
160-10-225-21100	Permanent Salaries and Wages	20,000.00	2,514.50 ✓	17,485.50	12.60
160-10-225-22101	Medicare Taxes	0.00	36.46 ✓	-36.46	0.00
160-10-225-22102	Social Security Taxes	0.00	155.90 ✓	-155.90	0.00
160-10-225-22105	State Disability	0.00	27.66 ✓	-27.66	0.00
160-10-225-22106	Unemployment	0.00	5.78 ✓	-5.78	0.00
160-10-225-31400	Maintenance - Buildings and Improvements	100,000.00	2,140.36 ✓	97,859.64	2.10
160-10-225-32000	Office Expenses	1,500.00	0.00	1,500.00	0.00
160-10-225-32450	Contract Services	15,000.00	380.00 ✓	14,620.00	2.50
160-10-225-32500	Professional & Specialized Services	25,000.00	868.20 ✓	24,131.80	3.50
160-10-225-32950	Rent - Buildings	1,200.00	1,200.00 ✓	0.00	100.00
160-10-225-33120	Special Departmental Expense	10,500.00	700.00 ✓	9,800.00	6.70
160-10-225-33600	UTILITIES	7,000.00	696.84 ✓	6,303.16	10.00
160-10-225-52010	Capital Outlay: Land & Land Improvements	800,000.00	0.00	800,000.00	0.00
160-10-225-91010	CONTINGENCY	50,000.00	0.00	50,000.00	0.00
	Total Expenditures	1,030,200.00	8,725.70 ✓	1,021,474.30	0.01
	Total	-766,284.00	5,548.68 ✓	-771,832.68	100.00

MONO COUNTY SERVICE AREA #1
BUDGET to ACTUAL REPORT FISCAL YEAR 2024/2025
Monday, September 30, 2024

	Project#	Grant#	BUDGET 2024-2025	Prior Fiscal Yr Adj	September	Year To Date
REVENUE:						
Total Property Tax			232,748.00	(6,881.11)	13,482.38	13,482.38
Interest Income			28,000.00	(205.95)		-
Rents			3,168.00			792.00
FED: FCC Grant			0.00			-
Special Assessments			0.00			-
Community Garden Fees	2257255		0.00			-
Commnity Wellnes Program Fees	2257254		0.00			-
Donations and Contributions			0.00			-
Fund Raisers			-			-
Reserve Forward			802,452.00			
TOTAL REVENUE:			1,066,368.00	(7,087.06)	13,482.38	14,274.38

EXPENDITURES:						
Wellness Director			20,000.00	-	540.61	2,740.30
TelePhone Communicaitons			0.00			-
Equipment Maintenance & Repairs			0.00			-
Building /Land Maint & Repairs			100,000.00	-	-	2,140.36
Office			1,500.00			-
Technology Expense			0.00			-
Copier Pool Expense			0.00			-
Contract Services			15,000.00	(160.00)	-	380.00
Professional & Specialized Services			25,000.00	-	-	868.20
Rents & Leases - Other			0.00			-
Rents & Leases - Real Property			1,200.00			1,200.00
Special Department Expense			10,500.00	100.00	200.00	700.00
Utilities			7,000.00		696.84	696.84
Capital Porjects Inc. Equip, Labor, Land Imp.			800,000.00			-
Capital Equipment >\$5,000			-			-
<i>Be allocated from Land Improvement as realized</i>						-
Contingency			50,000.00			-
TOTAL EXPENDITURES:			1,030,200.00	(60.00)	1,437.45	8,725.70

MONO COUNTY SERVICE AREA NO 1

Profit & Loss

July through September 2024

	Jul - Sep 24
Ordinary Income/Expense	
Income	
10020 · Property Tax Income	
Unsecured	
Unsecured Current	13,482.38
Total Unsecured	13,482.38
Total 10020 · Property Tax Income	13,482.38
14080 · Tower Income	
Leased Site	792.00
Total 14080 · Tower Income	792.00
Total Income	14,274.38
Gross Profit	14,274.38
Expense	
21000 · Payroll - Wellness Program	
21100 · Salary & Wages - Wellness Dir	
22101 · 22101 Medicare Taxes	36.46
22105 · STATE DISABILITY	27.66
21100 · Salary & Wages - Wellness Dir - Other	2,514.50
Total 21100 · Salary & Wages - Wellness Dir	2,578.62
22102 · Social Security Taxes	155.90
22106 · Unemployment	5.78
Total 21000 · Payroll - Wellness Program	2,740.30
31400 · Building /Land Maint & Repairs	
31400 A · Ballfield	896.93
31400 C · Landscaping	1,243.43
Total 31400 · Building /Land Maint & Repairs	2,140.36
32450 · Contract Serv. Wellness Program	
Instructor	380.00
Total 32450 · Contract Serv. Wellness Program	380.00
32500 · Professional/Admin Fee	
32500 A · Secretarial	868.20
Total 32500 · Professional/Admin Fee	868.20
32950 · Rents & Leases - Real Prop	1,200.00
33120 · Special Department Exp	
33120 A · Board Fees	700.00
Total 33120 · Special Department Exp	700.00
33600 · Utilities	
33600 B · Sewer	696.84
Total 33600 · Utilities	696.84
Total Expense	8,725.70
Net Ordinary Income	5,548.68
Net Income	5,548.68

**Mono County Service Area One
Warrant Request Distribution List
Presented to Board
October 22, 2024**

Vendor	Description	Amount
John Connolly	Board Fees - Meeting	50.00
Denise Perpall	Board Fees - Meeting	50.00
Haislip Hayes	Board Fees - Meeting	50.00
Shaun Troy	Board Fees - Meeting	50.00
Jeffrey Block	Board Fees - Meeting	50.00
Beatty, Lorinda	Secretarial Services August 2024	738.00 *
Isabel Connolly	Payroll Cycle 19	540.61 *
Isabel Connolly	Payroll cycle 20	615.19 *
Beatty, Lorinda	Secretarial Services - September 2024	609.60
Total		2,753.40

* Payment Issued