



R23-048
A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS AMENDING THE CONFLICT OF INTEREST
CODE FOR THE COUNTY OF MONO

WHEREAS, pursuant to Government Code Section 87306.5, the Mono County Board of Supervisors has reviewed the County’s Conflict of Interest Code and finds that revisions are necessary; and

WHEREAS, the most expedient way to accomplish the necessary revisions is to adopt a new Conflict of Interest Code.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that: the Conflict-of-Interest Code is hereby amended in its entirety to read as set forth in the Exhibit attached hereto and incorporated herein by this reference.


PASSED, APPROVED and ADOPTED this 11th day of July 2023, by the following vote, to wit:

AYES: Supervisors Duggan, Gardner, Kreitz, Peters, and Salcido.

NOES: None.

ABSENT: None.

ABSTAIN: None.


Rhonda Duggan (Jul 12, 2023 12:38 PDT)


Rhonda Duggan, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:



Clerk of the Board


Stacey Sirzon (Jul 12, 2023 12:28 PDT)

County Counsel

1 **EXHIBIT**
2 **CONFLICT OF INTEREST CODE**
3 **OF MONO COUNTY**

4 SECTION 1: Conflict-of-Interest Code — Adopted

5 The Political Reform Act of 1974, Government Code sections 81000 *et seq.* (as
6 amended), requires state and local government agencies to adopt and promulgate conflict-of-
7 interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code
8 Regs. Section 18730, that contains the terms of a standard conflict-of-interest code. This standard
9 code can be adopted by reference and may be amended by the Fair Political Practices
10 Commission after public notice and hearings to conform to amendments of the Political Reform
11 Act.

12 The terms of 2 Cal. Code Regs section 18730 and any amendments to it duly adopted by
13 the Fair Political Practices Commission are hereby incorporated by reference and, along with the
14 attached Appendix A in which officials and employees are designated and Appendix B in which
15 disclosure categories are set forth, constitute the conflict-of-interest code of Mono County, which
16 is considered the “agency” within the purview of this code. The conflict-of-interest code of
17 Mono County so adopted supersedes any conflict-of-interest code of Mono County previously in
18 effect.

19 SECTION 2: Statements of Economic Interest: Filing Officer

20 Designated employees shall file Statements of Economic Interest with the Mono County
21 Clerk-Recorder, who shall be and perform the duties of the Filing Officer for the County.
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1 **EXHIBIT**

2 **CONFLICT OF INTEREST CODE**
3 **OF MONO COUNTY**

4 **APPENDIX A**

5 LIST OF DESIGNATED EMPLOYEES

6 JOB TITLE

7 DISCLOSURE CATEGORY

8 Boards and Commissions:

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10 Member, Assessment Appeals Board	1
11 Member, Construction Appeals Board	1
12 Member, County Service Area Board	2,3,4
13 Member, Fish and Wildlife Commission	1
14 Member, Grand Jury	1
15 Member, Economic Development, Tourism & Film Commission	1
16 Member, Treasury Oversight Committee	1
17 Member, Wheeler Crest Design Review Committee	1

18 The Management Group:

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20 Agricultural Commissioner	1
21 Animal Services Director	2
22 Assessor	1
23 Assistant Assessor	1
24 Assistant County Clerk-Recorder-Registrar	1
25 Assistant County Counsel	1
26 Assistant County Administrative Officer	1
27 Assistant Director of Finance	1
28 Assistant District Attorney	1
29 Associate Engineer I	2
30 Budget Officer	1
31 Building Official	1
32 Chief People Officer	2
Chief Probation Officer	1

1	Community Development Director	1
2	Consultant	1*
3	County Clerk-Recorder-Registrar	1
4	County Engineer	1
5	Deputy County Counsel (all levels)	1
6	Deputy District Attorney (all levels)	1
7	Director of Behavioral Health	1
8	Director of Economic Development	1
9	Director of Emergency Management	1
10	Director of Public Health	1
11	Director of Public Works, Road Operations and Fleet Services	1
12	Director of Social Services	1
13	District Attorney Chief Investigator	1
14	District Attorney Investigator	1
15	District Attorney Operations and Programming Supervisor	1
16	Economic Development Manager	1
17	Emergency Medical Services Chief	1
18	Environmental Health Manager	2
19	Housing Opportunities Manager	1
20	IT Director	1
21	Parks and Facilities Superintendent	2
22	Psychiatrist	3
23	Public Health Officer	2
24	Public Works Project Manager	2
25	Risk Manager	1
26	Road Operations Superintendent	2
27	Senior Engineer	1
28	Sheriff-Coroner	1
29	Solid Waste Superintendent	2
30	Undersheriff	1

31
32 The following additional positions:

1		
2	Accountant (I-IV)	2
3	Administrative Services Specialist	2
4	Animal Control Officer	1
5	Appraiser (all levels)	1
6	Associate Engineer I	2
7	Associate Planner	2
8	Auditor-Appraiser (all levels)	1
9	Behavioral Health Case Manager (all levels)	2
10	Behavioral Health Clinical Supervisor	2
11	Behavioral Health Program Manager	2
12	Behavioral Health Services Coordinator (all levels)	2
13	Building Inspector	1
14	Business Operations Manager	2
15	Cadastral Mapper/Transfer Analyst	2
16	Code Enforcement Officer	1
17	Communications Director	1
18	Communications Manager	2
19	Community Development Analyst (all levels)	1
20	Community Health Outreach Specialist	2
21	Community Health Program Coordinator	2
22	Corrections Lieutenant	2
23	Deputy Chief Administrative Officer	1
24	Deputy Probation Officer (all levels)	2
25	Economic Development Coordinator	1
26	Eligibility Supervisor	1
27	Emergency Preparedness Manager	2
28	Environmental Health Specialist	2
29	Epidemiologist	2
30	Facilities Supervisor	2
31	Fiscal and Administrative Services Officer	2
32	Fiscal and Technical Specialist (all levels)	1
	Fleet Services Superintendent	2
	Geographic Information Systems Manager	2
	Geographic Information System Specialist	1

1	Health Program Manager/Public Health Nurse	2
2	Infrastructure Manager	2
3	Inventory and Purchasing Technician	2
4	IT Communications Manager	2
5	IT Communications Specialist	2
6	IT Specialist (all levels)	2
7	IT System Administrator	2
8	Lead Developer	2
9	Mental Health Services Act Coordinator	2
10	Parks and Facilities Supervisor	2
11	Planner (all levels)	1
12	Probation Aide II	1
13	Probation Assistant	1
14	Psychiatric Nurse Practitioner	2
15	Public Works Maintenance Supervisor	2
16	Senior Deputy Board Clerk	2
17	Sheriff Lieutenant	1
18	Sheriff Public Information Officer	1
19	Sheriff Records Manager	2
20	Sheriff Sergeant	2
21	Social Services Program Manager	2
22	Social Services Staff Services Analyst	2
23	Social Services Staff Services Manager	2
24	Social Worker Supervisor	1
25	Solid Waste Supervisor	1
26	Supervising Integrated Caseworker	2
27	Sustainable Recreation Coordinator	2
28	Tobacco Control Program Coordinator	2
29	WIC Program Director/Registered Dietician	2

30 *The County Administrative Officer may determine in writing that a particular consultant,
31 although a “designated employee,” is hired to perform a range of duties that are limited in scope
32 and thus is not required to fully comply with disclosure requirements described in this Exhibit.
Such written determination shall include a description of the consultant’s duties and, based upon

1 that description, a statement of the extent of disclosure requirements. The CAO's determination
2 is a public record and shall be retained for public inspection in the same manner and location as
3 the conflict-of-interest code.

4 **NOTE:** The following elected and appointed positions are not designated within this Code
5 because individuals occupying such positions (and candidates for such positions) must file
6 disclosure statements pursuant to Government Code section 87200, *et seq.*:

- 7 • County Administrative Officer
- 8 • County Counsel
- 9 • Director of Finance
- 10 • District Attorney
- 11 • Members of the Board of Supervisors
- 12 • Members of the Planning Commission
- 13 • Treasurer/Tax Collector
- 14 • Veteran's Service Officer

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32 **APPENDIX B**

1
2 LIST OF DISCLOSURE CATEGORIES

3 DISCLOSURE CATEGORIES

- 4 1. All reportable investments, business positions, income and interest in real
5 property.
- 6 2. Reportable investments in, business positions in, and income from entities
7 providing supplies, services, or equipment of the type used by the designated
8 employee's department, board, commission, or office.
- 9 3. Reportable investments, business positions in, and income from sources located in
10 or doing business in the territorial jurisdiction of the designated employee's board
11 or commission.
- 12 4. Reportable interests in real property located within the territorial jurisdiction of
13 the designated employee's board or commission.
- 14 5. All reportable investments and business positions in business entities which, in
15 the previous two years, have done business in Mono County or with any other
16 government agency whose affairs may be subject to grand jury scrutiny (e.g., the
17 Town of Mammoth Lakes or a special district within the County).
- 18 6. All reportable income from sources which, in the previous two years, have done
19 business with Mono County or with any other government agency whose affairs
20 may be subject to grand jury scrutiny (e.g., the Town of Mammoth Lakes or a
21 special district within the County).
- 22 7. All reportable interests in real property.
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