

Mono County Local Transportation Commission

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PO Box 8
Bridgeport, CA 93517
760.932.5420 phone, 932.5431 fax
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MEETING AGENDA

September 9, 2024 – 9:00 A.M.

Dana Room-Mono County Civic Center
1290 Tavern Rd Mammoth Lakes, CA

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Commission may participate by electronic means. Members of the public may participate in person and via the Zoom Webinar, including listening to the meeting and providing comment, by following the instructions below.

TELECONFERENCE INFORMATION

1. Bridgeport Teleconference Location- Mono County CAO Conferences Room, First floor Annex 1, 74 N. School Street, Bridgeport, CA 93517.

2. Joining via Zoom

You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer

Visit: <https://monocounty.zoom.us/j/89505164747>

Or visit <https://www.zoom.us/> and click on “Join A Meeting.” Use Zoom Meeting ID: 895 0516 4747 To provide public comment (at appropriate times) during the meeting, press the “Raise Hand” hand button on your screen and wait to be acknowledged by the Chair or staff. Please keep all comments to 3 minutes.

To join the meeting by telephone

Dial (669) 900-6833, then enter Webinar ID: 895 0516 4747

To provide public comment (at appropriate times) during the meeting, press *9 to raise your hand and wait to be acknowledged by the Chair or staff. Please keep all comments to 3 minutes.

**Agenda sequence (see note following agenda).*

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
- 3. ADMINISTRATION**
 - a) Town Commissioner Update (*Town staff*)
- 4. CONSENT AGENDA ITEMS**
 - a) Approval of minutes from August 12, 2024 (pg. 1)

COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan Chris Bubser Bill Sauser Paul Chang

- b) Consider adopting Resolution 24-04 approving the FY 24-25 State of Good Repair project list for ESTA (pg. 3)

5. LOCAL TRANSPORTATION

- a) Mono County Quarterly Report (*Chad Senior*) (pg.7)
- b) Town of Mammoth Lakes Quarterly Report (*Haislip Hayes*) (pg. 10)

6. CALTRANS

- a) Caltrans Quarterly Report
 - Lee Vining Street Rehabilitation Community Workshop: September 11, 6:00 pm, at the Lee Vining Community Center
 - Update on Sonora Wildlife Crossing project and closure of US 395 south of the junction with State Route 108
 - California Transportation Commission Town Hall meeting in Bishop on Sept. 25-26

7. TRANSIT

- a) ESTA Update (*Phil Moores*)
- b) YARTS Update (*YARTS staff*)

8. REPORTS

- a) Co-Executive Directors (pg. 12)
- b) Commissioners

9. CORRESPONDENCE/INFORMATIONAL - none

10. UPCOMING AGENDA ITEMS

- a) Presentation on Bridgeport Main Street rehabilitation project
- b) Oct. 28: Regional Transportation Plan workshop

11. ADJOURN to Special Meeting on October 28, 2024 at 9 am

***NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).

COMMISSIONERS

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Draft Minutes

August 12, 2024 – 8:30 A.M.

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE** Meeting called to order at 8:34 am and the Commission led the Pledge of Allegiance.
2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
 - No public comment.
3. **ADMINISTRATION**
 - a) Town Commissioner Update: Resignation of Commissioner Chang and appointment of a new Commissioner (*Town staff*)
 - Commissioner Patterson stated that Commissioner Chang has resigned, and a new appointment will be selected at the next Town of Mammoth Lakes Planning and Economic Development meeting.
 - b) Discuss changing the regular meeting time to 8:30 am (*Wendy Sugimura*)
 - Discussion regarding the start time of the meeting. It was noted that a preferred start time remains at 9am and the agenda can be organized to take important/action items early.
4. **CONSENT AGENDA ITEMS**
 - a) Approval of minutes from June 10, 2024
Motion: Approve the minutes from meeting on June 10, 2024, as presented.
Duggan motion; Sauser second.
Roll-call vote – Ayes: Sauser, Patterson, Bubser, Duggan, Kreitz. Abstention Peters.
Motion Passes 5-0 with 1 abstention.
5. **LOCAL TRANSPORTATION**
 - a) Update on free YARTS reservation program (*Aaron Washco*)
 - Washco gave a brief overview of the YARTS reservation program.
 - b) Update on new 2024 Regional Transportation Plan Guidelines (*Olya Egorov and Aaron Washco*)
 - Sugimura gave an overview of the RTP guidelines and answered questions from the Commission.
 - Chair Kreitz requested the RTP to be sent out prior to the October 28th meeting in order to have more time to review the RTP before the meeting.

COMMISSIONERS

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6. CALTRANS**a) Caltrans Update**

- Lee Vining Street Rehabilitation Community Workshop: September 11 at 6:30 pm at the Lee Vining Community Center
- Downard gave an overview of the Caltrans projects going on in the County and answered questions from the Commission.
- Commissioner Kreitz provided a public comment that was heard during the Board of Supervisors meeting to the Caltrans staff regarding safety concerns in Bridgeport for both pedestrians crossing and vehicular crossing.
- US 395 wildlife crossing update provided by Katie Rodriguez.

7. TRANSIT**a) ESTA Update (*Phil Moores*)**

- Moores gave an ESTA update and answered questions from the Commission.

b) YARTS Update (*YARTS staff*)

- YARTS was unable to attend to provide an update.

8. REPORTS**a) Co-Executive Directors**

- Sugimura went over the directors' report and answered questions from the Commission.

b) Commissioners

- Commissioner Peters discussed the hard closure on 395 and concerns with the communications.
- Chair Kreitz provided a report.

9. CORRESPONDENCE/INFORMATIONAL - none**10. UPCOMING AGENDA ITEMS**

- Presentation on Bridgeport Main Street rehabilitation project
- Town Of Mammoth Lakes appointment to the LTC
- RTP update – Oct. 28

11. ADJOURN at 9:51 am to September 9th at 9am.

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COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan Chris Bubser Bill Sauser Rob Patterson

September 9,2024

STAFF REPORT

Subject: State of Good Repair Program: 2024-25 Project List

Initiated by: Phil Moores, Executive Director

BACKGROUND:

SB-1 legislation provides approximately \$135 million annually to transit operators in California for eligible transit maintenance, rehabilitation and capital projects. This investment in public transit is referred to as the State of Good Repair (SGR) Program. The SGR Program is funded from a portion of a new Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. A portion of this fee is transferred to the State Controller's Office (SCO) for the SGR Program, which is managed and administered by the California Department of Transportation (Caltrans). These funds will be allocated under the State Transit Assistance (STA) Program formula to eligible agencies pursuant to Public Utilities Code (PUC) section 99312.1. Half of the funds are allocated according to population and half according to transit operator revenues.

ANALYSIS/DISCUSSION:

The goal of the SGR Program is to provide funding for capital assistance to rehabilitate and modernize California's existing local transit systems. Prior to receiving an apportionment of SGR funds in a given fiscal year, a potential recipient agency must submit a list of projects proposed to be funded to the Department. Each project proposal must include a description and location of the project, a proposed schedule for the project's completion, and an estimated useful life of the improvement. The Department will provide the SCO a list of all agencies that have submitted all required information and are eligible to receive an apportionment of funds. Each recipient agency is required to submit an Annual Expenditure Report on all activities completed with those funds to the Department. Each agency must also report the SGR revenues and expenditures in their annual Transportation Development Act Audit.

SGR funds are made available for capital projects that maintain the public transit system in a state of good repair. PUC section 99212.1 (c) lists the projects eligible for SGR funding, which are:

- Transit capital projects or services to maintain or repair a transit operator's existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
- The design, acquisition and construction of new vehicles or facilities that improve existing transit services.
- Transit services that complement local efforts for repair and improvement of local transportation infrastructure.

September 9,2024

Examples include, but are not limited to, the following:

- Replacement or rehabilitation of:
 - Rolling stock
 - Passenger stations and terminals
 - Security equipment and systems
 - Maintenance facilities and equipment
 - Ferry vessels
 - Rail
- Transit Preventative Maintenance
 - Preventative maintenance is only to maintain existing infrastructure and vehicles in a state of good repair, essentially repair and rehabilitation.
Normal maintenance such as oil changes and other regularly scheduled vehicle maintenance are to be covered under normal operating costs and are not eligible for State of Good Repair funding.
 - Public and Staff Safety
New maintenance facilities or maintenance equipment if needed to maintain the existing transit service

The August 2024 estimate of available SGR funds for FY 2024/25 identifies a total of \$90,110 in available SGR funding. Of this total SGR allocation, \$33,240 is from Inyo County population-based SGR, \$22,672 is Mono County population-based and \$34,198 is Mono County revenue-based funds. 30% of the PUC 99314, revenue-based funds or \$10,259 is due to Inyo County under the funding split provided under PUC 99314. The SGR funding will be used for Repair and Rehabilitation projects.

Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314. In order to be able to receive funding for the Fiscal Year 2024-25, eligible operators must submit an approved Project List to their Regional Entity by September 3, 2024.

RECOMMENDATION

The board is requested to approve Resolution #R24-04, approving the State of Good Repair program Project List submitted by Eastern Sierra Transit Authority for FY2024-25.

Submittal Report

SGR-C18-FY24/25-0725-001

FY 24/25

Submittal Details

Program	Agency	Date Created	Date	Date
State of Good Repair Program	Eastern Sierra Transit	08/08/2024		
Address	City	State	Zip Code	
565 Airport Road	Bishop	CA	93514	
Contact		Contact Title		
Dawn Vidal		Administration Manager		
Contact Phone		Contact Email		
(760) 872-1901		dvidal@estransit.com		
Support Documentation		Additional Information		
Mono County LTC Resolution, Inyo County Resolution, ESTA Board report and Resolution, Short Range Transit Plan (See page 175 and 176)				

Project Details

Title	Description	Asset Type	Project Category	Est. Useful Life	Est. Project Start Date	Est. Project Completion Date	Est. 99313 Costs	Est. 99314 Costs
FY 24-25 Inyo - Repair and	Repair and Rehabilitation of ESTA's revenue fleet in Inyo	Rolling Stock/Fleet	Repair	3	07/01/2024	06/30/2025	\$33,240	\$0
FY 24-25 Mono - Repair &	Repair and Rehabilitation of ESTA's revenue fleet in Mono	Rolling Stock/Fleet	Repair	3	07/01/2024	06/30/2025	\$22,672	\$34,198

RESOLUTION #R24-04

**AUTHORIZATION FOR THE EXECUTION OF THE
REGIONAL ENTITIES APPROVING PROJECT LIST
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM**

WHEREAS, the Mono County Local Transportation Commission is an eligible recipient and may receive State Transit Assistance funding from the State of Good Repair Program (SGR) now or sometime in the future for transit capital projects; and

WHEREAS, the statutes related to state-funded transit capital projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies); and

WHEREAS, the Mono County Local Transportation Commission approves the project list for the PUC 99313 apportionment.

WHEREAS, the Mono County Local Transportation Commission concurs and approves the project list from the operators for the PUC 99314 apportionment.

NOW, THEREFORE, BE IT RESOLVED that the Mono County Local Transportation Commission approves the region’s State of Good Repair project list for **FY 24/25**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mono County Local Transportation Commission that the fund recipient (Eastern Sierra Transit Authority) agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all SGR funded transit capital projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Chairperson be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation. Passed and adopted this 9th day of September, 2024 by the following vote:

By the following vote: Ayes: Noes: Abstain: Absent:

Jennifer Kreitz, Chairperson

Attest: _____
Heidi Willson, Commission Secretary

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LTC Staff Report

TO: Mono County Local Transportation Commission

DATE: September 9, 2024

FROM: Chad Senior, Associate Engineer

SUBJECT: Update on Mono County Transportation Projects

RECOMMENDATIONS: Receive quarterly update from Mono County regarding status of transportation projects.

FISCAL IMPLICATIONS: n/a

ENVIRONMENTAL COMPLIANCE: Environmental compliance is determined during appropriate component of project development on a project-by-project basis.

RTP / RTIP CONSISTENCY: These projects are programmed in previous and current STIP cycles and under Mono County's 5-year Capital Improvement Program. Consistency with the RTP/RTIP was established at time of programming.

DISCUSSION:

Status of current projects.

Mono County Transportation Projects in Construction Phase

<u>PROJECT</u>	<u>DESIGN FEATURES</u>	<u>STATUS</u>
Mono County Systemic Safety Curve Signage Project (HSIP and SB1/RMRA)	Installation / upgrade of curve warning signs throughout the county. Installation of curve chevron signs at relevant curve locations. Upgrade existing sign reflectivity. Roads include Lower Rock Creek Rd, Benton Crossing Rd, Convict Lake Rd, Twin Lakes Rd, and Lundy Lake Rd, and Eastside Lane.	Construction complete. Project closeout in-progress.
Mono County Right-Edgeline Project (HSIP and SB1/RMRA)	Restore right-edgeline paint striping on Twin Lakes Rd, North Shore Dr, Topaz Lane, and Eastside Lane (Offal Rd to Cunningham Lane).	Contract awarded; construction scheduling in-progress. Project to be completed this fall.
Mono County Guardrail Replacement Project Phase 1 (HSIP and SB1/RMRA)	Upgrade of existing guardrail at select locations throughout the county including portions of Benton Crossing Rd, Lower Rock Creek Rd, Twin Lakes Rd, and Gull Lake Rd.	This project will go out to bid in the next few months.
Eastside Lane Rehabilitation Project Phase 2 (STIP, Federal Funding)	Rehabilitation of Eastside Lane from Hwy 395 to Offal Road and from Cunningham Lane to Topaz Lane.	Construction in-progress. Road Construction started August 26 th and is expected to end in early October 2024.

Mono County Transportation Projects in Phases Prior to Construction

<u>PROJECT</u>	<u>DESIGN FEATURES</u>	<u>STATUS</u>
Pinenut Road Rehabilitation (SB1 / RMRA Funding)	Rehabilitation of Pinenut Road in Walker.	Preliminary Engineering and Environmental in-progress.
Aspen Springs Ranch Road Rehabilitation (SB1 / RMRA Funding)	Rehabilitation of Aspen Springs Ranch Road in the Aspen Springs Community.	Preliminary Engineering and Environmental in-progress.

PROJECT	DESIGN FEATURES	STATUS
Swall Meadows Emergency Access Road (LTC OWP, Whitebark Institute)	Project scoping for emergency access route from Quail Circle to Swall Meadows Road.	Environmental work to be completed by December 1, 2024. Work to obtain easement across private property in-progress. Road feasibility based on topographic survey in-progress.
Saddlebag Lake Road Project (FLAP with local match)	Road and drainage improvements to provide full-width paved roadway to Saddlebag Lake.	Preliminary Engineering / Environmental phase in-progress. Construction scheduled for 2028.
Benton Crossing Road Rehabilitation Project – Phase I (STIP, Federal Funding)	Rehabilitation and Benton Crossing Road from Highway 120 to approximately 7 miles west. The road will be widened where needed to provide 4-foot bike lanes / paved shoulder.	Environmental and Right-of-Way phases in-progress. Construction scheduled for 2026.



Public Works Engineering Capital Project Update September 4, 2024

***** Text shown in bold has changed from the previous update *****

Project	Notes	Budget
CRC CRC Mobility Hub	Installation of the Sprung Shield along the exterior walls is Complete, contractor installed gates in the mechanical room. Interior capping will be replaced by contractor during summer to winter transition. Installation of parking lot lighting by TOML staff will occur later this summer. The contractor continues to work on several punchlist items.	~\$15M \$1.75M
CRC "Phase 2" - Interior TI Work	Flooring installation is complete. Other work scheduled to go out to bid next week includes bleachers, stairs and ADA lift, front entry "canopy", and miscellaneous Phase 1 punchlist items which were not completed by the contractor. Staff is working on a separate request for proposals for the east patio railing (between the CRC and Mammoth Creek Park).	\$1.05M
The Parcel Phase 1 "The Sawyer"	Residents have begun moving into Building A. Bus shelters and landscaping are in progress. Other upcoming site work includes the Center St sidewalk, streetlights, and the picnic pavilion in the park.	\$58M (buildings) ~\$5.6M (public infrastructure)
The Parcel Phase 2 "Kingfisher"	Site clearing and earthwork continues. Underground utility work is expected to start this week.	\$46M (Kingfisher 1) TBD (Kingfisher 2)
Chaparral Extension (The Parcel)	Work continues on site, including installation of underground dry utilities (electrical and telecom), sidewalks and multi-use paths, and landscaping.	\$1.8M
60 Joaquin	Work on foundation construction continues, with modular units expected to be set in September.	\$2.42M
Main Street Landscaping Phases 1 & 2	Irrigation work is complete, and plantings are nearly complete. Installation of cobble rip rap and spreading mulch are the only substantial work items that remain. All work is expected to be substantially complete by the first week of September.	\$524K (Phase 1) \$170K (Phase 2)
Town Civic Center	Building pad compaction is complete, and excavation for utilities and foundations is expected to start next week. Demolition of "off-site" curb, pavement, and sidewalk areas has begun in order to accommodate the planned parking and drainage improvements. The goal remains to have foundations completed before winter.	\$27M
Childcare Center (Core & Shell only)	The portable units have been removed from Mammoth High School and placed on the new foundations. Upcoming work includes replacing roofing and siding, and front entry canopy, and miscellaneous site and interior work.	\$1.65M
Dog Park	Fence construction is complete. The contractor is making repairs to asphalt paving and other punchlist items. ToML needs to install signage and complete other improvements prior to opening to the public. Staff anticipates opening the park to the public by the end of September.	\$1.1M
SHARP Trailhead Infrastructure	Work on site is expected to start later this summer, to be coordinated with the delivery schedule for the prefabricated restroom, in order to minimize restrictions to access of USFS lands.	\$1M

Road & MUP Rehab 2024	Paving is now complete. Contractor is finishing ADA ramps, bollards, painting and other minor improvements.	\$2.8M
Mammoth Creek Park West (CRC)	Artificial turf has been installed, staff is confirming delivery of the climbing boulder and coordinating associated concrete work. The picnic/performance pavilion and bouldering structures require additional planning, and installation will likely occur next summer.	\$500K
Mammoth Arts & Cultural Center (MACC)	The Town is completing its due diligence on the acquisition of the Foundation property and the next steps to bid the MACC.	~\$15M + (TBD)
Town Fencing Repairs	Work is substantially complete. Staff is working to close out the project.	\$85K
Town Facility Painting	Work is substantially complete. Staff is working to close out the project.	\$93.5
Whitmore Track and Turf Repair	Work is substantially complete. Staff is working to close out the project.	\$100K
Airport Automated Weather Observation System (AWOS) Relocation and Upgrade	Most of the work was completed in 2023 and the Contractor is currently waiting for delivery of materials that had a very long lead time. Work will resume as soon as the materials are delivered. The remaining work will only take a couple of weeks.	\$570K
Reconstruct GA and Terminal Parking Lot at the Airport	Town received an FAA grant for the parking lot reconstruction. The project was awarded at the August 21st Town Council meeting. Construction is expected to occur spring of 2025.	\$2M

LTC Co-Executive Director Report

September 9, 2024

Administration

- Completed year-end OWP close out.
- Organization of audits underway.

Meetings

- Met with Caltrans and Commission Chair to review agenda.
- Staff attended two days of workshops, site visits, and meetings with Caltrans and other stakeholders on the Mammoth Wildlife Crossings project.
- Staff attended multiple meeting with Caltrans staff to develop the Wildlife Crossing Pilot Project grant application.

Trainings

- Nothing to report.

Programs

- In collaboration with Caltrans, developed and submitted the Wildlife Crossing Pilot Project grant application.
- Working on comprehensive Regional Transportation Plan update: review of 2024 guidelines, community policy discussions, consolidating trails policies into Trails Plan, updating data sections.
- At Caltrans District 9's request, working on a process to identify top project priorities on the Caltrans system in unincorporated Mono County.
- Participated in sage-grouse conservation discussions, including an update of the Bi-State Action Plan.
- Researching alternative fleet fuel funding: Transportation Corridor Enhancement Program (TCEP) and SB 125
- Parking issue in unincorporated Mono County regarding RVs: community meetings
- Processing YARTS vouchers for free rides to Mono County residents – \$1,247 in vouchers issued as of 8/26.
- Working on request for proposals process for on-call consultants for transportation planning and policy work, should they be needed.
- Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) contract signed; kick-off meeting organization underway.
- Tracking various state and federal transportation meetings.

Grant Tracking

- Nothing to report.

Please contact Haislip Hayes for questions about Town of Mammoth Lakes projects at 760-965-3652 or hhayes@townofmammothlakes.ca.gov.

For questions about Mono County projects and/or administration, please contact Wendy Sugimura at 760-924-1814 or wsugimura@mono.ca.gov to be directed to the appropriate staff.